

July 12, 2016

The reorganization/regular board meeting of the Alexandria Central School Board of Education, held in room 328, was called to order at 6:01 p.m. by District Clerk, Kim Carpenter. The regular board meeting was held immediately after the reorganization meeting.

Those present: Andrea Adsit, Jane Aikins, Patricia Aitcheson, Stephen Dreizler, William Farman, Suzanne Hunter, Christine Lingenfelter, Kyle Faulkner and Brianne Kirchoff.

The Pledge of Allegiance was recited.

The Board of Education members welcomed returning board members Jane Aikins and Suzanne Hunter. Their oaths of office were administered.

Report of the Nominating Committee (Andrea Adsit & Suzanne Hunter) for Board President

Stephen Dreizler and Jane Aikins were nominated for President by the nominating committee. The presidential vote was then conducted by paper ballot.

The paper ballot voting results were then read aloud by District Clerk, Kim Carpenter. Stephen Dreizler was elected President of the Board of Education and given the oath of office as President of the Board of Education for the 2016-2017 school year.

Christine Lingenfelter and Jane Aikins were nominated for Vice President by the nominating committee. Jane Aikins asked that her name be removed from the nomination.

Motion by Adsit, seconded by Farman that on the recommendation of the nominating committee, to elect Christine Lingenfelter as Vice President of the Board of Education.

7 yes 0 no Motion Carried

Christine Lingenfelter took the Oath of Office as Vice President of the Board of Education for the 2016-2017 school year.

Board President Stephen Dreizler presided for the remainder of the meeting.

Building Project Presentation

Construction Associates gave an update to the Board of Education on the current building project.

Deputy Purchasing Agent

Motion by Lingenfelter, seconded by Adsit, WHEREAS, the Board wishes to provide for a process to ensure timely approval and execution of documents in the event of the absence of the Superintendent of Schools;

Welcome
Returning
Board Members
& Oaths of
Office

Nomination of
President

Election & Oath
of Office to
President

Nomination of
Vice-President

Election & Oath
of Office to
Vice-President

Board President
Presides

Building Project
Presentation

Deputy
Purchasing
Agent

Absence of Superintendent – Deputy Purchasing Agent

1. The District Clerk, Kim Carpenter, is hereby appointed as Deputy Purchasing Agent, with authority to act in the absence of the Purchasing Agent from the District for a period expected to be three (3) days or longer.

2. The School Business Official, Brianne Kirchoff, and the District Clerk, Kim Carpenter, acting jointly are hereby authorized to give such approvals and execute such documents for the current Capital Project and other necessary purposes as they deem necessary and appropriate in the absence of the Superintendent of Schools.

3. This resolution shall take effect immediately and the authority granted hereby shall expire on July 15, 2017.

7 yes 0 no Motion Carried

Appointments

Appointments

Motion by Adsit, seconded by Hunter to approve the following appointments, designations, and authorizations as consent agenda items:

- 1) Clerk – Kim Carpenter
- 2) Treasurer – Brianne Kirchoff
- 3) Tax Collector – Gloria Morehouse
- 4) Purchasing Agent – Superintendent
- 5) District Auditor – Stackel & Navarra, CPA, PC
- 6) External (Independent) Auditor – Stackel & Navarra, CPA, PC
- 7) Treasurer of Extra classroom Activities Account – Brianne Kirchoff
- 8) Title I Coordinator – Elementary Principal
- 9) Director of School Health Services (District Physician/Nurse Practitioner/Physician Assistant) – River Hospital
- 10) Supervisor(s) of Attendance – Elementary & Secondary Principals
- 11) Records Access/Management Officer – Brianne Kirchoff
- 12) Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee – Fred Hauck, BOCES Health & Safety Officer
- 13) Title IX Officers – Elementary & Secondary Principals
- 14) Section 504/ADA Compliance Officer – Pamela Monica/CSE Chairperson
- 15) Liaison for Homeless Children and Youth – Kevin Durr/School Counselor
- 16) Chemical Hygiene Officer – Chemistry Teacher
- 17) Safety Officer – Barbara Bresnahan/Health Teacher
- 18) Claims Auditor – Judith M. Cornick
- 19) Insurance Advisor – Haylor, Freyer, & Coon
- 20) Certifier of Payrolls – Superintendent

Appointments to the Committee on Special Education (CSE) for the 2016-2017 School Year

Appointments to the Committee on Special Education (CSE) for the 2016-2017 School Year:

- | | | |
|----|-----------------------|-----------------------------|
| 1. | Mrs. Pamela Monica | Chairperson |
| 2. | Ms. Tina Wersinger | Co-Chairperson |
| 3. | Mrs. Pamela Monica | School Psychologist |
| 4. | Ms. Tina Wersinger | School Psychologist |
| 5. | Mrs. Terry Hunneyman | Parent Member |
| 6. | Mrs. Tracy Stephenson | Parent Member |
| 7. | Ms. Karen Dingman | Parent Member |
| 8. | | A regular education teacher |

- 9) A special education teacher
- 10) The child's parents, persons in parental relationship
- 11) The child, when appropriate
- 12) Other person(s) having knowledge or expertise regarding the student
- 13) River Hospital School Physician, if appropriate

Appointments to the Committee on Pre-School Special Education (CPSE) for the 2016-2017 school year:

- 1) Mrs. Pamela Monica Chairperson
- 2) Ms. Tina Wersinger Co-Chairperson
- 3) Mrs. Pamela Monica School Psychologist
- 4) Ms. Tina Wersinger School Psychologist
- 5) Mrs. Terry Hunneyman Parent Member
- 6) Mrs. Tracy Stephenson Parent Member
- 7) Ms. Karen Dingman Parent Member
- 8) A regular education teacher, when appropriate
- 9) A special education teacher, when appropriate
- 10) Other person(s) having knowledge or expertise regarding the student
- 11) Ljuba Cvetkovic, or designee Jefferson County/Municipality Representative

Appointments to the Sub Committee on Special Education for the 2016-2017 school year:

- 1) Chairperson of the CSE
- 2) Parent(s) of the child
- 3) A regular education teacher
- 4) A special education teacher
- 5) School Psychologist, when appropriate per regulations
- 6) Other person(s) with knowledge/expertise about the child
- 7) The child, if appropriate

Designations:

- 1. School Attorney – BOCES Office of Inter-Municipal Legal Services & O'Hara, O'Connell & Ciotoli
- 2. Official Newspapers:
Thousand Islands Sun
Watertown Daily Times
- 3. Bank Depositories:
Community Bank, Watertown, NY
- 4. Official Bank Signatories – Superintendent, School Business Manager & Senior Account Clerk
- 5. Educational official designated to receive court notification regarding a students sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Secondary Principal

Appointments to the Committee on Special Education (CSE) for the 2016-2017 School Year

Appointments to the Committee on Pre-School Special Education (CPSE) for the 2016-2017 School Year

Appointments to the Sub Committee on School Special Education (CSE) 2016-2017

Designations

Designations
(continued)

6. School Pesticide Representative – Head Custodian
7. Reviewing and Verification Official for participation in the Federal Child Nutrition Program – Cook Manager & School Business Manager
8. Hearing Official for participation in the Federal Child Nutrition Program - Superintendent

Authorizations
by the Board

Authorizations: The Board authorizes the Superintendent to:

1. Approve attendance at conferences, conventions, and workshops, except for those out of state, and the like;
2. Readopt all board policies, district plans, code of ethics, codes of conduct, special education handbook and all other district handbooks in effect the previous year;
3. Establish mileage reimbursement at the Internal Revenue Service approved rate; and establish mileage reimbursement at the Internal Revenue Service approved rate for game officials;
4. Approve budget transfers within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines;
5. Apply for Grants in Aid (State and Federal) as appropriate;
6. Participate in Coop-Purchasing Group;
7. Close the Junior High during Regents Week;
8. Apply for Public law 874 funds and all other federal funds for the current school year;
9. Set the line of authority to be as follows in the absence of the Superintendent:

Secondary Principal
Elementary Principal

Authorizations
for the Board

Authorizations: The Board is authorized to:

1. Set the regular monthly board meetings to be the 4th Tuesday of each month, pending conflicts or need to change.
2. Set the budget hearing date to be Tuesday, May 2, 2017 and the budget vote date to be Tuesday, May 16, 2017.

Regular Meeting

There was no public participation.

Approve Minutes

Motion by Aikins, seconded by Farman to approve the minutes of the June 28, 2016 regular board meeting.
7 yes 0 no Motion Carried

Approve Treasurer's Report

Motion by Farman, seconded by Adsit to approve the June 1, 2016 Treasurer's Report as presented.
7 yes 0 no Motion Carried

Motion by Lingenfelter, seconded by Hunter to approve the July 1, 2016 Treasurer's Report as presented.
7 yes 0 no Motion Carried

CSE/504 Placements

Motion by Farman, seconded by Adsit that on the recommendation of the Committee on Special Education, to place students for the next twelve months.
7 yes 0 no Motion Carried

Motion by Aikins, seconded by Hunter that on the recommendation of the 504 Committee, to approve 504 plans for the next twelve months.
7 yes 0 no Motion Carried

Approve Substitute Bus Drivers

Motion by Adsit, seconded by Lingenfelter that on the recommendation of the Superintendent and Roderick Tidd, Head Mechanic, to approve Kim Carpenter as a new substitute bus driver for the 2016-2017 school year, pending fingerprint clearance, passing of required physical, and bus driver training.
7 yes 0 no Motion Carried

Motion by Adsit, seconded by Farman that on the recommendation of the Superintendent and Roderick Tidd, Head Mechanic, to approve Willard Cole as a new substitute bus driver for the 2016-2017 school year, pending fingerprint clearance, passing of required physical, and bus driver training.
7 yes 0 no Motion Carried

Approve Accounts and Advisors – 2016/2017 School Year

Account

- Class of 2017
- Class of 2018
- Class of 2019
- Class of 2020
- Band Club
- FFA Club

Advisor

- Teri Lowe & Tasha Jeffers
- Brian Hudon & Starr Pierce Hansson
- ??
- ??
- Daniel Hammond
- Mary McCart

Regular Meeting

Public Participation

Minutes

Treasurer's Reports

CSE/504 Placements

Substitute Bus Drivers – Kim Carpenter & Willard Cole

Accounts & Advisors 2016/2017

Accounts &
Advisors 2016-
2017
(continued)

Accounts (continued)
FHA Club
Academic Honors Club
Yearbook Club
Vocal Music Club
Select Choir
Student Council
French Club
National Honor Society
Jr. National Honor Society
Odyssey of the Mind
Whiz Quiz
Gay Straight Alliance (GSA)
7 yes 0 no Motion Carried

Advisors (continued)
Elizabeth Murphy
Kevin Durr
Ann Donovan
Katie Taylor
Katie Taylor
Sarah Heise
Lori Turgeon & Hayley Ascough
Barbara Bresnahan
Robin Martin
Teri Lowe
Teri Lowe
Patricia Wagoner & Katie Taylor

Board of Voter
Registration –
Inspectors of
Election &
Notary

Board of Voter Registration – Inspectors of Election & Notary

Motion by Adsit, seconded by Farman to approve the following qualified voters to serve on the school district's Board of Voter Registration, and as Inspectors of Election for the 2016-2017 school year:

Gerri Newberry – Chairperson & Inspector
Kathy Folino – Inspector
Susan Hudon – Inspector
Sally Tousant – Inspector
7 yes 0 no Motion Carried

Board
Committees –
2016/2017
School Year

Board Committees – 2016/2017 School Year

Motion by Lingenfelter, seconded by Hunter to appoint the following to volunteer, chairpersons and committee members for the 2016-2017 school year: (other than the faculty liaison, the committees will consist of one chair and two members)

Faculty Liaison (volunteer): Suzanne Hunter

Athletic Appeals: Jane Aikins, Andrea Adsit, and Suzanne Hunter

Bldgs. & Grounds: Stephen Dreizler, Patricia Aitcheson, and Christine Lingenfelter

Audit/Budget: Andrea Adsit, Patricia Aitcheson, and Stephen Dreizler

Transportation: Patricia Aitcheson, William Farman, and Stephen Dreizler

Policy: William Farman, Andrea Adsit, and Suzanne Hunter

Negotiations: Christine Lingenfelter, Jane Aikins, and Stephen Dreizler

Athletics: Suzanne Hunter, Jane Aikins, and Christine Lingenfelter
7 yes 0 no Motion Carried

Delegate – Executive Committee of the Jefferson-Lewis School Boards Association

Motion by Adsit, seconded by Hunter that on the recommendation of the Board, to appoint Stephen Dreizler to serve as delegate on the Executive Committee of the Jefferson-Lewis School Boards Association and forward our dues to the association for the 2016-2017 school year.

7 yes 0 no Motion Carried

There were administrative reports by Mrs. Amy St. Croix, Elementary Principal.

There were administrative reports by Mrs. Julie Ludwig-Landy, Secondary Principal.

There were administrative reports by Mr. Kyle Faulkner, Superintendent, to include:

1. Aide coverage for students for the 2016-2017 School Year & Parents in the building after 8:00 a.m.
2. Professional Development Team

Motion by Lingenfelter, seconded by Farman, that on the recommendation of the Superintendent, to appoint a professional development team for the 2016-2017 school year, to include the following faculty members:

Pamela Monica
Molly Reilly
Cheryl VanBrocklin
Sarah Heise
Nicole Rose
Brian Hudon
Barbara Bresnahan

7 yes 0 no Motion Carried

3. Stipends

Motion by Aikins, seconded by Hunter that on the recommendation of the Superintendent, to approve a stipend of \$2,765.85 for Kim Carpenter for the duties of District Clerk, for the 2016-2017 school year.

7 yes 0 no Motion Carried

Motion by Adsit, seconded by Farman that on the recommendation of the Superintendent, to approve a stipend of \$2,575.00 for Brianne Kirchoff for the duties of Treasurer, for the 2016-2017 school year.

7 yes 0 no Motion Carried

Motion by Hunter, seconded by Aikins that on the recommendation of the Superintendent, to approve a stipend of \$5,200.00 for Darin Trickey for the duties of Night Supervisor, for the 2016-2017 school year.

7 yes 0 no Motion Carried

Delegate –
Executive
Committee of the
Jefferson-Lewis
School Boards
Association

Administrative
Reports by Mrs.
Amy St. Croix,
Elementary
Principal and
Mrs. Julie
Ludwig-Landy,
Secondary
Principal

Administrative
Reports by Mr.
Kyle Faulkner,
Superintendent, to
include:
Aide Coverage,
Parents in
Building,
Professional
Development
Team and
Stipends

Administrative Reports by Mr. Kyle Faulkner, Superintendent, (continued) to include: stipends

Motion by Adsit, seconded by Farman that on the recommendation of the Superintendent, to approve a stipend of \$9,000.00 for Christopher Marshall for the duties of Athletic Coordinator, for the 2016-2017 school year.
7 yes 0 no Motion Carried

Motion by Aikins, seconded by Hunter that on the recommendation of the Superintendent, to approve a stipend of \$1,500.00 for Amber Hagan for the duties of Assistant Athletic Coordinator, for the 2016-2017 school year.
7 yes 0 no Motion Carried

Motion by Farman, seconded by Adsit that on the recommendation of the Superintendent, to approve a stipend of \$50.00/month for Robert Wagoner for cell phone use, for the 2016-2017 school year.
7 yes 0 no Motion Carried

Motion by Adist, seconded by Farman that on the recommendation of the Superintendent, to approve a stipend of \$1,000.00 for Kim Carpenter for security badges, for the 2016-2017 school year.
6 yes (Dreizler, Lingenfelter, Adsit, Aikins, Farman, & Hunter) 1 no (Aitcheson) Motion Carried

Motion by Adsit, seconded by Lingenfelter that on the recommendation of the Superintendent, to approve a stipend of \$2,000.00 for Brianne Kirchoff for Extraclassroom Central Treasurer, for the 2016-2017 school year.
6 yes (Dreizler, Lingenfelter, Adsit, Aikins, Farman, & Hunter) 1 no (Aitcheson) Motion Carried

Executive Session

Executive Session

Motion by Lingenfelter, seconded by Hunter to go into executive session for personnel and negotiations.
7 yes 0 no Motion Carried

Time: 7:10 p.m.

Motion by Hunter, seconded by Aitcheson to come out of executive session and reconvene into regular meeting.

Time: 7:26 p.m.

Upcoming Meetings & Events

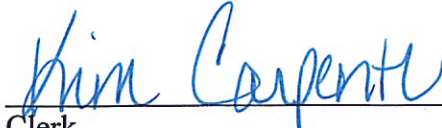
Upcoming Meetings & Events

- Tuesday, August 23, 2016 – Regular Board Meeting at 6:30 p.m.
- Thursday, September 1st & Friday, September 2nd, 2016 – Superintendent’s Conference Days
- Thursday, September 1, 2016 – Open House at 6:00 p.m. until 8:00 p.m.

Adjournment

Adjournment

Motion by Adsit, seconded by Lingenfelter to adjourn. Meeting adjourned at 7:27 p.m.


Clerk